

COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES PUBLIC HEARING &
TRUTH-IN-TAXATION
& SPECIAL MEETING TO ADOPT 2020/21 BUDGET
APRIL 8, 2020

OPEN PUBLIC HEARING FOR TRUTH-IN-TAXATION

Due to the Coronavirus this meeting was held via Zoom (virtual meeting).

Supervisor Kenneth Parrigin called the Public Hearing to order at 7:00 p.m. at the Coloma Township Hall, Coloma, Michigan. Present for the township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Bob Howell, Jerry Willmeng, Bryan Duffield, and Trustee Rob Harper. Treasurer Jim Fulton, seconded by Trustee Bryan Duffield, made a motion to open the Public Hearing. ROLL CALL VOTE: Howell, yes; Duffield, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Harper, yes. The purpose of the meeting is to approve the budget from 4/1/20 to 3/31/21 and to hold the Truth-in-Taxation hearing. Treasurer Fulton stated we hold the Truth-In-Taxation hearing so the township can levy the maximum voter approved millage allowable under the Headlee Amendment. The 2020 tentative taxable value is \$221,477,172.00. Treasurer Fulton asked if there were any questions from the audience or Board. There being no questions or comments Treasurer Fulton, seconded by Trustee Bryan Duffield, made a motion to close the Public Hearing. ROLL CALL VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes, Kraemer, yes; Howell, yes; Duffield, yes. 6 AYES
MOTION CARRIED. Public Hearing closed at 7:05.

CALL TO ORDER

Supervisor Kenneth Parrigin called the Special Meeting of the Coloma Charter Township Board of Trustees to order at 7:05p.m. at the Coloma Township Hall, Coloma, Michigan. Present for the township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Bob Howell, Jerry Willmeng, Bryan Duffield, and Trustee Rob Harper.

CONSENT AGENDA

Treasurer Jim Fulton presented the consent agenda. Treasurer Fulton reported the finance committee approved the February expenses totaling \$207,619.62; and the March expenses totaling \$186,321.01. Moved by Treasurer Jim Fulton, seconded by Trustee Bob Howell, to approve the February and March expenses. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes, Harper, yes; Willmeng, yes; Fulton, yes. 7 Ayes. APPROVED.

NEW BUSINESS

Adopt 2020/21 Budget. Treasurer Jim Fulton gave a detailed report of revenue and expenditures for all funds. Treasurer Fulton made a motion to approve the Michigan Appropriations Act, which includes the General Operating Budget with Revenue of \$996,624.00 and Expenditures of \$917,822.00.

Treasurer Jim Fulton made a motion to approve the Michigan Appropriations Act, which includes the Water Operating Budget with Revenue of \$22,339.00 & Expenditures of \$64,100.00.

Treasurer Jim Fulton made a motion to approve the Michigan Appropriations Act, which includes the Sewer Operating Budget with Revenue of \$793,435.00 & Expenditures of \$770,278.00

Treasurer Jim Fulton made a motion to approve the Michigan Appropriations Act, which includes Public Safety Budget divided between the Coloma Township Police Department (86.5%) and North Berrien Fire & Rescue Department (13.5%).

The Police Budget portion includes Revenue of \$1,536,925.00 & Expenditures of \$1,456,670.00.

The North Berrien Fire and Rescue portion includes Revenue of \$185,648.00 and Expenditures of \$162,875.00.00 +\$10,000.00 (labor)=\$172,875.00.00

Treasurer Jim Fulton made a motion to approve the Michigan Appropriations Act, which includes the Road Budget with Revenue of \$274,454.00 and Expenditures of \$433,598.00.

Treasurer Jim Fulton made a motion to approve the Michigan Appropriations Act, which includes the Fire Truck Budget with Revenue of \$108,280.00 and Expenditures of 315,670.00.

Treasurer Fulton made a motion to approve the Michigan Appropriations Act, which includes the Building Authority Debt Service Fund with Revenue of \$55,742.00 and Expenditures of \$55,742.00.

Treasurer Jim Fulton made a motion to approve the Michigan Appropriations Act, which includes the Paw Paw Lake Improvement Budget with Revenue of \$90,476.00 and Expenditures of \$90,476.00.

Treasurer Jim Fulton made a motion to approve the Michigan Appropriations Act, which includes the Little Paw Paw Lake Improvement Budget with a Revenue of \$12,214.00 and Expenditures of \$12,214.00.

All the above motions were seconded by Trustee Bob Howell. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes. 7 Ayes. ALL ABOVE MOTIONS APPROVED.

Override Truth-In-Taxation and Tax Levy at Maximum Millage rate

Motion to override Truth-in-Taxation factor and levy the tax at the maximum millage allowable under the Headlee Rollback. Treasurer Jim Fulton, seconded by Trustee Bryan Duffield, made a motion to override Truth-in-Taxation factor and levy the tax at the maximum millage allowable under the Headlee Rollback. 7 AYES. MOTION CARRIED.

Treasurer Jim Fulton stated the Board needed to approve and ratify payment to employees of the payroll date 4-1-2020. Treasurer Jim Fulton, seconded by Trustee Bob Howell, made a motion to approve the payment of payroll to employees on 4-1-2020. ROLL CALL VOTE: Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes; Harper, yes. 7 AYES. MOTION APPROVED.

Clerk Sandy Kraemer stated the Township has had many calls about the increase in sewer rates as of April 1, 2020. Many residents said they knew nothing about it and what was the reason for the increase. The reason is because the Township is losing money on the sewer. Clerk Kraemer ask if the late fees could be waived for the next three cycles due to the fact so many residents were unaware of the increase. After Board discussion Trustee Jerry Willmeng, seconded by Trustee Rob Harper, made a motion to waive the late fees on sewer payments for the next three cycles. ROLL CALL VOTE: Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes. 7 AYES. MOTION APPROVED.

Supervision Ken Parrigin stated the Board needs to continue to pay their full-time employees and permanent part-time employees their regular pay during this coronavirus period. After discussion Treasurer Jim Fulton, seconded by Trustee Rob Harper, made a motion to continue to pay full-time employees and permanent part-time employees

NEW BUSINESS CON'T

during this coronavirus period. ROLL CALL VOTE: Howell, yes; Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes. 7 AYES. MOTION CARRIED.

OPEN DISCUSSION

Supervisor Ken Parrigin informed everyone the City Randall Park, and Washington Park, had been closed, then reopened, and is now closed due to the Coronavirus and the State mandating everyone stays home. He also stated Helen Street Park should be included. Police Chief Wes Smigielski stated the Police are patrolling the Parks and if there are more than 10 people, they are enforcing the State law.

Treasurer Jim Fulton informed the Board when Laura left the Township, she had not reconciled bank statements in quite some time. He spoke with our auditors, Gabridge and Company and they advised him to contact Plante Moran, they have a division that works exclusively in governmental accounting. They would be able to help us with reconciliation, budget issues and all manners relating to the accounting needs of the Township. Plante Moran could help the Township's new employee, Amanda, familiarizing and guide her with the Township's accounting system. Our Police Chief stated he has a friend that worked in governmental accounting and may be able to help us. Treasurer Fulton said he will follow up, get some quotes then come back to the Board.

Trustee Bob Howell, via Mikki, wanted to remind Treasurer Jim Fulton about Brownfield.

ADJOURNMENT

Trustee Jerry Willmeng, seconded by Treasurer Jim Futon, to adjourn this meeting at 7:35pm.

Coloma Charter Township Board of Trustees
Public Hearing and Special Meeting
April 8, 2020
Page 5

Respectfully Submitted,

Sandy Kraemer, Clerk

Ken Parrigin, Supervisor

Date Approved

