

**COLOMA CHARTER TOWNSHIP BOARD OF TRUSTEES**  
**REGULAR MEETING**  
**October 9, 2019**

**CALL TO ORDER**

Supervisor Kenneth Parrigin called the meeting to order at 7:00pm at the Coloma Charter Township Hall, Coloma, Michigan. Present for the Township: Supervisor Kenneth Parrigin, Clerk Sandy Kraemer, Treasurer Jim Fulton, Trustees Jerry Willmeng, and Bob Howell, Bryan Duffield and Rob Harper.

The Pledge of Allegiance was led by Clerk Sandy Kraemer.

**CONSENT AGENDA**

Treasurer James Fulton presented the consent agenda. Treasurer Fulton reported the finance committee met and approved the September, 2019 expenses totaling \$157,721.96. Moved by Treasurer Jim Fulton, seconded by Trustee Bryan Duffield, to approve the consent agenda and September 11, 2019 meeting minutes. **ROLL CALL VOTE:** Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes; Willmeng, yes; Fulton, yes; Harper, yes. **7 AYES. APPROVED.**

**PRESENTATIONS AND ANNOUNCEMENTS**

Neil Hammerbacher, from Gabridge & Company, Township auditors, reviewed the annual audit as of March 31, 2019 with the Board members and audience. He stated the Township was given a “clean audit” which is the best the auditors can give a municipality. He answered all questions.

**CORRESPONDENCE**

None

**COMMITTEE REPORTS**

Clerk Kraemer gave the report from North Berrien Community Development. She stated the next upcoming event will be held on October 26, 2019 which is “Halloween in the Park”. Children and adults who would like to dress up and walk through town should meet at the Fire Station by 2:45pm. The event is held from 3 to 5pm. There will be hot dogs, chips, drinks and desserts for all. Behind City hall there will be different organizations distributing candy and other goodies. It should be a fun time for all.

Coloma Charter Township Board of Trustees

Page 2

October 9, 2019

#### COMMITTEE REPORTS CON'T

Tony Bertuca, with the Parks and Recreation committee, gave an update on the Parks and Recreation. He then turned the meeting over to Cindy LaGrow, of LaGrow Consulting, who is assisting the committee on renewing the 5-year plan. She informed everyone there have been 161 total respondents with comments as to what direction the community would like to see in the "5-year Parks and Recreation Plan" the committee is reviewing these surveys. The committee will hold a Public meeting for the finalization of this plan on November 13, 2019 at 7:00pm.

Rob Harper gave the North Berrien Fire Rescue report stating there were a total of 16 calls for the month of September, 2019. 3 in Coloma City, 4 in Coloma Township, 8 in Hagar Township and 1 mutual aid. The Fire Prevention campaign kicked off the month by visiting Hagar School #6. There will be a luncheon visit to North Berrien Senior Center on October 31, 2019. Deb Franks has resigned as treasurer of the North Berrien Fire Rescue effective immediately and Bill Ott will become the new treasurer.

Chief Wes Smigielski, reported there were 236 complaints were investigated for the month of September, 2019. 10 Obstructing Justice, 11 Larcenies, 19 Suspicious Situations. He stated there were 38 Arrests, 45 Traffic Stops, 11 Citations Issued, 41 Traffic Warnings, and 99 Property checks in the Township. He informed everyone there was a situation on Johnson Road where they arrested 5 people. There was a question regarding the Fireworks law, the Chief stated the department will follow the State law. Chief Smigielski answered all questions.

Pride Care, ambulance service, gave their report for the month of September 2019. There were 16 priority one calls with an average response time of 06:55. There were 33 priority two calls with an average response time of 09:37. Total calls 49 during the month of September, 2019 with an average response time of 08:45.

Trustee Jerry Willmeng reported the Paw Paw Lake Area Wastewater Treatment Plant, for the month of September, 2019, had total flow of 21,839,900. Watervliet Township came in first and Coloma Township was second, with Watervliet City third and Coloma City fourth. He stated under new business we will discuss the Articles of Corporation for the Sewer plant.

Trustee Bob Howell stated the Water Advisory Committee met last week and had good discussion. They are going over some issues which will be worked out and continue to go forward.

#### COMMITTEE REPORTS CON'T

Trustee Bryan Duffield reported road repairs on 48<sup>th</sup> Avenue is on hold for now due to a difference of opinions.

Trustee Bryan Duffield informed everyone the audit has been completed for the cemetery and they received a “clean audit” which is the best the auditors can give anyone.

#### UNFINISHED BUSINESS

Bobcat Track Loader for Maintenance Department was tabled last month to be discussed this month. After a long discussion it was decided to purchase a new one as opposed to a used one. The new one will have a couple attachments with it. The cost is not to exceed \$52,000.00. Trustee Bryan Duffield, supported by Trustee Rob Harper, made a motion to purchase a new Bobcat Track Loader not to exceed \$52,000.00. ROLL CALL VOTE: Kraemer, yes; Howell, yes; Duffield; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes. 7 AYES. MOTION CARRIED.

Trustee Rob Harper stated the North Berrien Fire Rescue and the Firefighters had agreed to purchase a trailer, to carry equipment. The trailer was \$12,000.00 which they were going to split the cost for \$6,000.00 each. The Firefighters were not able to come up with their \$6,000.00. The North Berrien Fire Rescue would like to use the money to purchase a boat with trailer to assist with the Paw Paw River emergencies and would like approval from the Board to come from the millage money. After discussion Trustee Rob Harper, supported by Trustee Bryan Duffield, made a motion to approve switching from the trailer purchase, to carry equipment, to purchasing a boat and trailer from the millage money. ROLL CALL VOTE: Duffield, yes; Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes. 7 AYES MOTION CARRIED.

#### NEW BUSINESS

Clerk Kraemer asked for approval to set the Coloma Township Halloween “Trick or Treat” hours from 5pm to 7pm on October 31, 2019. Trustee Bob Howell, supported by Trustee Bryan Duffield, made a motion to approve Halloween “Trick or Treat” hours from 5pm to 7pm on October 31, 2019. ROLL CALL VOTE: Harper, yes; Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes. 7 AYES MOTION APPROVED.

#### NEW BUSINESS CON'T

Clerk Kraemer asked for approval of the annual \$300.00 donation to help with the expenses of Halloween in the Park set for October 26, 2019 3pm to 5pm. Trustee Bryan Duffield, supported by Trustee Bob Howell, made a motion to approve the annual \$300.00 donation to Halloween in the Park to help with expenses. ROLL CALL VOTE: Willmeng, yes; Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes; Harper, yes. 7 AYES. MOTION CARRIED.

Clerk Kraemer stated the Coloma Township Board needs to approve the Articles of Incorporation of the Paw Paw Area Wastewater Authority to be put into place. Joe Stepich, from the Paw Paw Area Wastewater Authority, explained why the Authority is being set up. After discussion Trustee Bryan Duffield, supported by Treasurer Jim Fulton, made a motion to approve the Articles of Incorporation of the Paw Paw Area Wastewater Authority. ROLL CALL VOTE: Fulton, yes; Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes; Harper, yes; Willmeng, yes. 7 AYES MOTION CARRIED.

Clerk Kraemer reported a Comcast Cable agreement was placed in each Board packet. It is time to renew our contract with them. After discussion Trustee Bryan Duffield, supported by Trustee Bob Howell, made a motion to approve the Comcast Cable agreement with no changes. Parrigin, yes; Kraemer, yes; Howell, yes; Duffield, yes; Harper, no; Willmeng, yes; Fulton, yes. 7 AYES MOTION CARRIED.

#### PUBLIC COMMENTS

It was announced "Christmas with Santa" at Coloma Township will be held on December 19, 2019.

Police Chief Wes Smigielski announced any grass clippings blown or put on the road is against the law and his department will start issuing tickets if it happens.

#### ADJOURNMENT

Trustee Bryan Duffield, seconded by Trustee Bob Howell, made a motion to adjourn the meeting at 8:12pm.

Coloma Charter Township Board of Trustees  
Page 5  
October 9, 2019

Respectfully Submitted,

---

Sandy Kraemer, Clerk

---

Kenneth Parrigin, Supervisor

Date Approved \_\_\_\_\_